

**December 16, 2015**

**To: Board of Directors TNH**

**From: John A. Brennan Administrator TNH**

**Subject: Board Meeting Minutes December 15, 2015**

**Attending:**

**Theresa Swartz Chair**

**Gina Hyde RN**

**Deacon Alan Thadeu**

**Joe Martin**

**Steve Linhares Excused**

**Heidi Paquin RN DNS**

**Cathy Saunders LICSW Director of Admissions**

**Michelle Mercado TNH Fiscal Agent**

**Helen Boarman RN SDC**

**Terri Peck Ombudsman**

**Patti LaVoie RN MDS**

**Erin Prewandowski RN Supervisor**

- 1. The meeting was called to order as a quorum was present.**
- 2. Minutes of the September 22<sup>nd</sup> and September 30<sup>th</sup> meetings were approved.**
- 3. John discussed the 2013 CPE; this has not been paid yet by Medicaid.**
- 4. John continues to pursue the windows grant.**

5. The Boudreau SCS recovery is still in process. Scott Plumb is leading the project on behalf of many nursing homes in the Commonwealth.
6. The RN termination arbitration is scheduled for February 2016; John will attend.
7. John has received a request for additional information from CMS on the HIPAA violation allegation. John and the Boston attorney are responding.
8. Heidi Paquin discussed nursing activities and QAC projects; John will forward some of the projects to Theresa.
9. Helen Boarman discussed training and education programs at TNH.
10. Cathy Saunders discussed admissions; census is good-Medicare census is down.
11. Michelle Mercado has completed the AIT program. Michelle will send the completion letter to the Commonwealth of Massachusetts Department of Public Health Division of Professional License for their review. Michelle will then take the Administrator's license test.
12. The new Medicaid rates are in effect.
13. TNH is in our DPH survey window.
14. John is working with Bristol County District Attorney Thomas Quinn to address the accounts receivable cases where it is alleged that senior financial abuse has occurred. This is not a DPH issue.
15. Heidi will attend the MSCO-BU new DNS training in 2016.
16. The pharmacy RFP has been issued.
17. The oxygen RFP has been issued.
18. The housekeeping RFP has been issued.
19. The board approved the FM Generator replacement of the second generator transfer switch.
20. The door repairs to the red exterior kitchen door were made by TNH staff. We will see if the repairs are acceptable to the TFD.
21. Letters were provided to the City Council on mandation and the CMS fine; more information was requested on December 16<sup>th</sup>.
22. Mr. Sanders did visit and review TNH policies.
23. John A. Brennan is retiring February 12, 2016.
24. Cathy Saunders is retiring February 12, 2016.

25. Theresa Swartz resigned effective January 31, 2016.
26. Gina Hyde resigned effective January 31, 2016.
27. Deacon Alan Thadeu resigned effective January 4, 2016.
28. Steve Linhares resigned in a letter to the Mayor.
29. The new state conflict of interest law was held for the next board.
30. The next meeting is to be scheduled.
31. The meeting was adjourned.
32. A light holiday party was held for all.